



# Sponsorship / Donation

Request Form

## Contact Information

Name of Requester: \_\_\_\_\_  
Business Phone / Cell Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

## Event Information

Date of Request: \_\_\_\_\_  
Organization Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Name of Event or Sponsorship: \_\_\_\_\_  
Amount Requested: \_\_\_\_\_

Type of Request:                       Charitable Donation                       Sponsorship                       Event Support

Previous Sponsorship / Donation awarded from Mountain Valley Bank?     Yes                       No  
If Yes, please provide a date / event and amount awarded:

\_\_\_\_\_

Does Sponsorship include an advertisement?                       Yes                       No  
If Yes, when is the advertisement due?

\_\_\_\_\_

If Logo is required, what format / graphics are required? Where would you like the images sent?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Timeline / Deadline for decision: \_\_\_\_\_

Name of Requester: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Approved: \_\_\_\_\_

*After completing please email to [marketing@mtnvalleybank.com](mailto:marketing@mtnvalleybank.com) or bring in to the Main Office.*